



LICENSING SUB-COMMITTEE ROMFORD MINI MARKET (TENS)

AGENDA

2.00 pm
(please note time)

Wednesday
19 December 2012

Council Chamber -
Town Hall

Members 3: Quorum 2

COUNCILLORS:

Peter Gardner (Chairman)
Denis Breading
Melvin Wallace

For information about the meeting please contact:
Richard Cursons - 01708 432430
richard.cursons@haverling.gov.uk

AGENDA ITEMS

1 APOLOGIES FOR ABSENCE AND ANNOUNCEMENT OF SUBSTITUTE MEMBERS

(if any) - receive

2 DISCLOSURE OF PECUNIARY INTERESTS

Members are invited to disclose any pecuniary interest in any of the items on the agenda at this point of the meeting.

Members may still disclose any pecuniary interest in an item at any time prior to the consideration of the matter.

3 CHAIRMAN'S ANNOUNCEMENT

The Chairman will announce details of the arrangements in case of fire or other events that might require the meeting room or building's evacuation.

Hearing concerning application for three temporary event notices by Mr G Chopra for Romford Mini Market, 84 South Street, Romford RM1 1RX

4 REPORT OF THE CLERK (Pages 1 - 6)

Procedure for the hearing – Licensing Act 2003

5 REPORT OF THE LICENSING OFFICER (Pages 7 - 42)

Application for three temporary event notices given by Mr G Chopra under section 100 of the Licensing Act 2003.

**Ian Buckmaster
Committee Administration & Member Support
Manager**



LICENSING SUB-COMMITTEE

19 December 2012

Subject Heading:

Procedure for the Hearing: Licensing Act 2003

Report Author and contact details:

**Richard Cursons (01708) 432430
e-mail: richard.cursons@havering.gov.uk**

PROCEDURE FOR THE HEARING: LICENSING ACT 2003 (TEMPORARY EVENT NOTICE)

This is a hearing to consider an application for a temporary events notice under section 100 of the Licensing Act 2003. The Licensing Act 2003 (Hearings) Regulations 2005 will govern the arrangements for the hearing of the application now under consideration.

Members are advised that, when considering an application, the following options are available to them by virtue of the Licensing Act 2003, Part 3, section 35, paragraphs 3 and 4:

"Where relevant representations are made, the authority must

(a) hold a hearing to consider them, unless the authority, the applicant and each person who has made such representations agree that a hearing is unnecessary, and

(b) having regard to the representations, take such steps as it considers necessary for the promotion of the licensing objectives.

The steps are:

- a) modify the conditions of the licence
- b) reject the whole or part of the application

and for this purpose, the conditions of the licence are modified if any of them is altered or omitted or any new condition is added."

The Sub-Committee will also wish to note that, if none of these steps is required, the application must be granted.

Assuming that the Sub-Committee is satisfied that a hearing is required, then the following procedural steps are recommended. The Licensing Act 2003 (Hearings) Regulations 2005 will govern the arrangements for the hearing of the application

now under consideration. This report accords with the requirements of that Act and the Regulations, and in particular Regulations 21-25 (procedure at the hearing).

1. Membership of the Sub-Committee:

- 1.1 The Sub-Committee comprises three members of the Licensing Committee, with a quorum of two members. **Unless there are objections, in the absence of three members, the hearing shall proceed with the quorum of two.**
- 1.2 A members of the Licensing Committee will be excluded from hearing an application where he or she:
 - 1.2.1 has considered an application in respect of the premises in the previous 12 months as a Member of the Regulatory Services Committee; or
 - 1.2.2 is a Ward Councillor for the Ward in which the premises, subject to the application, are located; or
 - 1.2.3 is a Ward Councillor for a Ward which is likely to be affected by the application or;
 - 1.2.4 has a personal interest in the application.

2. Roles of other participants:

- 2.1 The Legal Advisor is not a party to the hearing. The role of the Legal Advisor is to provide legal advice relating to the application and submissions.
- 2.2 The Clerk is not a party to the hearing. The role of the Clerk is to record the hearing and the decisions of the Sub-Committee, and ensure efficient administration

3. Representation validation meeting:

- 3.1 Prior to this hearing, the Sub-Committee Chairman will have met the Legal Advisor and/or Clerk to determine whether further clarification is required of any issues contained in the application or any representation.
- 3.2 During this preliminary meeting no decision will have been made or discussion held regarding the substantive merits of the application or representations.

4. Location and facilities:

- 4.1 All hearings will be heard at the Havering Town Hall unless otherwise directed.
- 4.2 Interpreters will be provided by the Council on request, provided notice is given at least five working days before the hearing.

5. Notification of attendance:

- 5.1 The Chairman will enquire of the parties who is in attendance and the parties will indicate their names (and, where relevant, whom they represent). A register will be circulated before the commencement of the hearing on which the applicant, his/her advisers and companions and all interested parties (and/or their representatives) will be asked to record their attendance.

6. Procedural matters:

- 6.1 Prior to the commencement of the hearing, the Chairman of the Sub-Committee will orally inform the parties whether their applications to have certain people attend the hearing (e.g. witnesses) have been granted or refused. Note this relates to people other than those attending on behalf of a party in the capacity as a representative of the party.
- 6.2 Prior to the commencement of the hearing the Chairman of the Sub-Committee will outline the procedure to be followed at the hearing. This will normally be as follows:

Introduction of the application:

The Licensing officer will outline:

- details of the application and relevant representations received from the parties;
- relevant legislation ;
- relevant Licensing Policy; and
- the time limit in which the Council must reach a determination.

Documentary evidence:

- Documentary or other information in support of applications, representations or notices should be provided to the Clerk of the Sub-Committee at least 7 clear working days before the hearing. If this information is produced at the hearing it will only be taken into account by the Sub-Committee if the Sub-Committee and all the parties consent to its submission. Permission to have this information included in the hearing should be requested at the beginning of the hearing before any oral submissions have been made.
- Statements made by people in support of a party's representation who are not present at the hearing, must be signed by the maker, dated and witnessed by another person. The statement must also contain the witness's full name and occupation.

Representations:

- The chairman will invite each of the parties at the hearing or their representative sequentially to address the Sub-Committee and call any person/s to whom permission has been granted to appear. Each party

will be allowed a maximum period of 10 minutes in which to address the Sub-Committee and call persons on his/her behalf.

- This 10 minute period is where each party has the opportunity to orally address the Sub-Committee and clarify any points in which the Sub-Committee has sought clarification prior to the hearing. This 10 minute period should be uninterrupted unless a member of the Sub-Committee or Legal Advisor considers that the speaker is making submissions that are irrelevant, frivolous or vexatious.
- Members of the Sub-Committee may ask questions of any party, at any time during the proceedings. Time taken in dealing with a Member's question will not be taken into account in determining the length of time available to the party in question to make their representation.

The sequence in which each of the parties will be invited to address the Sub-Committee will normally be in the order of:

- the Chief Officer of Police;
- the Fire Authority;
- the Health and Safety at Work Enforcing Authority;
- the Local Planning Authority;
- the Local environmental Health Authority;
- the Local Weights and Measures Authority;
- the Authority Responsible for the Protection of Children from Harm;
- a navigation or other authority responsible for waterways; and
- any other party that has submitted representations in respect of the application, certificate, notice or other matter appearing before the Sub-Committee;
- the party that has submitted the application, certificate, notice or other matter appearing before the Sub-Committee.

At the discretion of the Sub-Committee the above order may be varied.

Cross-Examination:

Where witnesses have been permitted by the Sub-Committee to speak at the hearing on behalf of a party, permission must be sought from the Sub-Committee before another party can ask the witness questions. This process of questioning is normally referred to as cross-examination. The Sub-Committee will allow cross-examination only where it is necessary to assist it in considering the representations or application.

Relevance:

Information submitted at the hearing must be relevant to the applications, representations, or notice and the promotion of the licensing objectives. The Chairman of the Sub-Committee is entitled to exclude any information it considers to be irrelevant whether presented in written or oral form. The licensing objectives are:

The prevention of crime and disorder;
Public safety;
The prevention of public nuisance; and
The protection of children from harm.

7. Failure of parties to attend the hearing:

7.1 If a party, who has not given prior notice of his/her intention not to attend the hearing, is absent from the hearing the Sub-Committee may either adjourn the hearing or hold the hearing in the party's absence. Where the hearing is held in the absence of a party, the Sub-Committee will still consider the application, representation or notice submitted by that party.

8. Adjournments and extension of time:

8.1 The Sub-Committee may adjourn a hearing to a specified date or extend a notice period except where it must make a determination within certain time limits in the following specific applications:

- Applications for conversion of existing licences where the Sub-Committee must make a determination within 2 months of the application first being received. In default of a decision being made the application will be treated as being granted;
- Applications for variation of existing licences where the Sub-Committee must make a determination within 2 months of the application first being received. In default of a decision being made the application will be treated as being rejected;
- Applications for conversion of existing club certificates where the Sub-Committee must make a determination within 2 months of the application being first received. In default of a decision being made the application will be treated as being granted;
- Applications for variation of existing club certificates where the Sub-Committee must make a determination within 2 months of the application being first received. In default of a decision being made the application will be treated as being rejected;
- Applications made by holders of justices' licences for personal licences must be determined within 3 months of the application first being received. In default of a decision not being made within this period the application will be treated as being granted;
- Review of premises licences following closure orders where the Sub-committee must make a determination within 28 days of receiving notice of the closure order.

9. Sub-Committee's determination of the hearing:

- 9.1 At the conclusion of the hearing the Sub-Committee will deliberate in private accompanied by the Clerk and the Legal Advisor who will be available to assist the Sub-Committee with any legal problems but will not participate in any decision making of the Sub-Committee.
- 9.2 The Sub-Committee will normally make its determination and announce its decision at the end of the hearing.
- 9.3 Where all parties have notified the Sub-Committee that a hearing is not required the Sub-Committee must make its determination within 10 working days of being given notice that the hearing is not required.

10. Power to exclude people from hearing:

- 10.1 The public are entitled to attend the hearing as spectators. However, the Sub-Committee may exclude any person from the hearing including any person assisting or representing a party where:
- it considers that the public interest would be best served by excluding the public or the individual person from the hearing; or
 - that person is behaving in a disruptive manner. This may include a party who is seeking to be heard at the hearing. In the case where a party is to be excluded, the party may submit to the Sub-Committee in writing any information which they would have been entitled to give orally had they not been required to leave the hearing.

11. Recording of proceedings:

- 11.1 A written record of the hearing will be produced and kept for 6 years from the date of the determination of the hearing.

12. Power to vary procedure:

- 12.1 The Sub-committee may depart from following any of the procedures set out in this document if it considers the departure to be necessary in order to consider an application, notice or representation.



Licensing Sub-Committee

Section 1 - Licensing Officer's Report



LICENSING SUB-COMMITTEE

REPORT

19 December 2012

Subject heading:

Romford Mini Market
84 South Street Romford RM1 1RX
Temporary event notice
Paul Jones, Licensing Officer
5th floor Mercury House
x 2692

Report author and contact details:

These three temporary event notices were given by Mr Gul Chopra under section 100 of the Licensing Act 2003. The notifications were received by Havering's Licensing Authority on 6th and 7th December 2012.

Geographical description of the area and description of the building

Romford Mini Market is located in Romford's South Street. The immediate vicinity is predominantly commercial, although there are residential properties above this parade of commercial outlets. This particular section of South Street has sixteen licensed premises within a 100 metre radius of this outlet.

Details of the notification

Romford Mini Market benefits from a premises licence currently. The current premises licence hours are as follows:

Supply of alcohol (off premises)		
Day	Start	Finish
Monday to Sunday	08:00	21:30

The premises user has notified the appropriate authorities that the following licensable activity is to be provided at the premises as detailed below:

Supply of alcohol (off premises)		
Day	Start	Finish
21 st -24 th December 2012	21:30	23:30
26 th -27 th December 2012	21:30	23:30
29 th -31 st December 2012	21:30	23:30

Comments and observations on the notifications

The guidance to the Act does not define or suggest what might reasonably be considered an 'event' with regard to a TEN; however, section 2 of the TEN form requires a description of the event to be provided. In relation to this description guidance note 5 on the TEN form provides examples of the considerations to be made when defining the nature of the event:

Note 5

A description of the nature of the event similarly assists the chief officer of police and local authority exercising environmental health functions in making a decision as to whether or not to make an objection. You should state clearly that the event taking place at the premises would be, for example, a wedding with a pay bar, the supply of beer at a particular farmers' market, a discotheque, the performance of a string quartet, a folk group or a rock band.

Based upon the examples provided within note 5 it might appear to suggest that for the purposes of a temporary event notice an 'event' is something out of the ordinary, something which, by its definition as a 'temporary' event, does not normally occur. The premises user has defined his 'event' as an '*extended festive season opening*'. One might reasonably question, therefore, whether a TEN should be used in these specific circumstances simply to extend the normal hours of business operation at the venue permitted by the extant premises licence, a licence whose hours and conditions were determined by the Licensing Sub-Committee at a previous hearing.

The over-riding question which presents itself for consideration might be summarised thus: are the events for which the TENs seek authorisation legitimate events in the normally understood meaning of the word and for which the Act intended their use?

Summary

Section 106(2) of the Act permits a TEN to be modified, prior to a hearing to determine the matter, with the agreement of all relevant parties in order that any objection notices may be withdrawn. At the time of writing this report no modification agreement had been offered or agreed.

Section 106A(2)(a) of the Act permits the Licensing Authority to impose one or more conditions on a TEN where *the authority considers it appropriate for the promotion of the licensing objectives to do so*, if the Authority is minded to permit the TEN to go ahead. Such conditions may relate to the licensable activities permitted and their terminal hours.

Section 105(2)(b) of the Act permits the Licensing Authority to issue a counter notice against the TEN preventing it from going ahead if the Authority is so minded.

Police objection notice

PC Fern submitted an objection notice with regard to these three TENs on behalf of the Metropolitan Police. PC Fern contends that if these events were to go ahead they would have a negative impact on the licensing objectives regarding the prevention of crime and disorder and the prevention of public nuisance. PC Fern's objection notice also asserts that the area in which the premises is located is a designated cumulative impact zone and as such, the TENs as submitted, would add to the cumulative impact upon the licensing objectives.

Paul Jones
Licensing Officer
London Borough of Havering



Appendix 1 - Copies of Application



Premises licence number

009685

Part 1 - Premises details

Postal address of premises, or if none, ordnance survey map reference or description

**Romford Mini Market
84 South Street, Romford, RM1 1RX**

Where the licence is time limited the dates

N/A

Licensable activities authorised by the licence

Supply of Alcohol

The times the licence authorises the carrying out of licensable activities

Monday to Sunday – 08:00hrs to 21:30hrs

The opening hours of the premises

Monday to Sunday – 08:00hrs to 21:30hrs

Where the licence authorises supplies of alcohol whether these are on and/ or off supplies

Off Supply Only

Part 2

Name, (registered) address, telephone number and email (where relevant) of holder of premises licence

**Mr Gul Chopra
24 Cains Lane, Feltham, TW14 9RH
07976 360244**

Registered number of holder, for example company number, charity number (where applicable)

N/A

1 of 4

Signed

COPY

Paul Campbell, Licensing Officer

Name, address and telephone number of designated premises supervisor where the premises licence authorises for the supply of alcohol

**Mr Gul Chopra
24 Cains Lane, Feltham, TW14 9RH
07976 360244**

Personal licence number and issuing authority of personal licence held by designated premises supervisor where the premises licence authorises for the supply of alcohol

London Borough of Hounslow – H01468

Mandatory Conditions

- 1. No supply of alcohol may be made under the Premises Licence;
(a) at a time when there is no Designated Premises Supervisor in respect of the Premises Licence, or
(b) at a time when the Designated Premises Supervisor does not hold a Personal Licence or his Personal Licence is suspended.**
- 2. Every supply of alcohol under the Premises Licence must be made or authorised by a person who holds a Personal Licence.**
- 3. (1) The premises licence holder or club premises certificate holder shall ensure that an age verification policy applies to the premises in relation to the sale or supply of alcohol.
(2) The policy must require individuals who appear to the responsible person to be under 18 years of age (or such older age as may be specified in the policy) to produce on request, before being served alcohol, identification bearing their photograph, date of birth and a holographic mark.**

**Annex 2 – Conditions consistent with the operating schedule
As amended for the Magistrates Court appeal hearing on 23rd June 2011**

The licence holder is to join a retail watch scheme if one is available.

The licence holder is to liaise with local police.

Health and safety risk assessments to be carried out regularly.

Appropriate and adequate safety equipment to be in place at the premises.

Emergency lighting and evacuation procedures must be in place at the premises with warning signs.

Staff are to be trained in first aid and fire evacuation procedures.

Notices to be displayed to customers regarding consideration for neighbours.

Alcohol is to be kept away from children's confectionary shelves.

Signs to be put on alcohol shelves regards to no ID no sale.

Spirits to be kept behind the counter away from children.

A digital CCTV system shall be installed incorporating recording and viewing facilities. Any recording shall be retained and stored in a suitable and secure manner for a minimum of 31 days.

The CCTV coverage shall include coverage of

- All public entrances and exits from the premises.
- The area directly in front of the entrance to the premises.
- The till area.
- All areas where alcohol is stored and displayed.

The CCTV system shall be installed to ensure the quality of the recordings and recorded images and a complete audit trail maintained.

The CCTV system shall comply with all other essential legislation and in particular that signs informing of the CCTV recording are prominently displayed.

The CCTV system will be maintained and fully operational throughout the hours that the premises are open for any licensable activity.

All staff on duty are to be trained in the use of the CCTV viewing facility so that Police or Local Authority Officers can view images upon immediate request.

There must be someone at the premises who can download the images and provide a copy recording or at request by Police or Local Authority officer within 48 hours of such a request.

The premises shall operate the Challenge 25 Scheme.

The premises shall operate a 'No ID no sale' policy.

Staff must not sell alcoholic drinks to any person who appears to be under 25 unless they can provide photographic ID evidence showing them to be over 18.

All refusals of the sale of alcohol or other age restricted products are to be recorded in a refusals register.

Reasonable and adequate staff training is to be carried out and properly documented in relation to.

- Dealing with incidents and the prevention of crime and disorder.
- The supply of alcohol to underage persons, by persons over 18 purchasing for underage, persons or drunks etc.

prior to being allowed to sell alcohol.

All training records, incident and refusal registers are to be retained for 12 months and made available to the Police and Local Authority licensing officers upon reasonable request. (Incident book/refusal register may be one of the same).

Refresher training to be satisfactorily completed every six months for all staff and documented with the training records.

COPY

Signed

Paul Campbell, Licensing Officer

Annex 3 – Conditions attached after a hearing by the Licensing Authority

No conditions attached at appeal hearing on 23rd June 2011.

Following conditions attached at variation hearing 16th March 2012

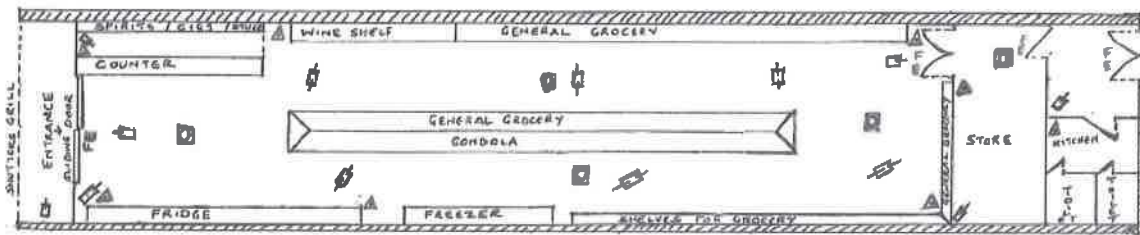
- 1. A personal licence holder to be at the premises from 7:00pm to the end of the period of licensable activity on Thursday, Friday, Saturday and Sunday.**
- 2. Notices to be displayed within the premises warning customers that it is illegal to open and consume alcoholic beverages within the prohibited zone in the town centre.**

Annex 4 – Plans

Full Plans held by the London Borough Of Havering licensing section

Plans shown not to scale

LICENSING PLAN



**ROMFORD MINIMARKET
84 SOUTH STREET
ROMFORD
RM1 1RX**

SCALE: 1:100

KEY

	FIRE EXTINGUISHERS
	FIRE EXIT SIGNS
	EMERGENCY LIGHTING
	CCTV CAMERAS
CCTV RECORDING 31 DAYS	
SHUTTERS PROVIDED	
ALARM SYSTEM TO ADI SPEC OR SIMILAR FITTED	
TIME DELAY SAFE UNDER COUNTER	



Part B

Premises licence summary

Premises licence number

009685

Premises details

Postal address of premises, if any, or if none, ordnance survey map reference or description

Romford Mini Market
84 South Street, Romford, RM1 1RX

Where the licence is time limited the dates

N/A

Licensable activities authorised by the licence

Supply of Alcohol

The times the licence authorises the carrying out of licensable activities

Monday to Sunday – 08:00hrs to 21:30hrs

The opening hours of the premises

Monday to Sunday – 08:00hrs to 21:30hrs

Where the licence authorises supplies of alcohol whether these are on and / or off supplies

Off Supply Only

Name, (registered) address of holder of premises licence

Mr Gul Chopra
24 Cains Lane, Feltham, TW14 9RH

Registered number of holder, for example company number, charity number (where applicable)

N/A

1 of 2

COPY

Signed
Paul Campbell, Licensing Officer

Name of designated premises supervisor where the premises licence authorises for the supply of alcohol

Mr Gul Chopra

State whether access to the premises by children is restricted or prohibited

N/A

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[Insert name and address of relevant licensing authority and its reference number (optional).]

Temporary Event Notice

Before completing this notice, please read the guidance notes at the end of the notice. If you are completing this notice by hand, please write legibly in block capitals. In all cases, ensure that your answers are inside the boxes and written in black ink or typed. Use additional sheets if necessary. You should keep a copy of the completed notice for your records. You must send at least one copy of this notice to the licensing authority and additional copies must be sent to the chief officer of police and the local authority exercising environmental health functions for the area in which the premises are situated. The licensing authority will give to you written acknowledgement of the receipt of the notice.

I, the proposed premises user, hereby give notice under section 100 of the Licensing Act 2003 of my proposal to carry on a temporary activity at the premises described below.

1. The personal details of premises user (Please read note 1)			
1. Your name			
Title	Mr <input checked="" type="checkbox"/> Mrs <input type="checkbox"/> Miss <input type="checkbox"/> Ms <input type="checkbox"/> Other (please state)		
Surname	CHOPRA		
Forenames	GUL		
2. Previous names (Please enter details of any previous names or maiden names, if applicable. Please continue on a separate sheet if necessary)			
Title	Mr <input type="checkbox"/> Mrs <input type="checkbox"/> Miss <input type="checkbox"/> Ms <input type="checkbox"/> Other (please state)		
Surname			
Forenames			
3. Your date of birth		Day	Month
4. Your place of birth		[REDACTED]	
5. National Insurance Number		[REDACTED]	
6. Your current address (We will use this address to correspond with you unless you complete the separate correspondence box below)			
[REDACTED ADDRESS]			
Post town		Postcode	
WILTHAM		[REDACTED]	
7. Other contact details			
Telephone numbers			
Daytime			
Evening (optional)			
Mobile (optional)			
Fax number (optional)			

E-Mail address (if available)	gtlicensingconsultants@googlemail.com	
8. Alternative address for correspondence (If you complete the details below, we will use this address to correspond with you)		
GT LICENSING CONSULTANTS, 31A MILDMAY ROAD, ROMFORD, ESSEX. RM7 7DA		
Post town ROMFORD	Postcode RM7 7DA	
9. Alternative contact details (if applicable)		
Telephone numbers: Daytime		
Evening (optional)		
Mobile (optional)		
Fax number (optional)		
E-Mail address (if available)		

2. The premises	
Please give the address of the premises where you intend to carry on the licensable activities or, if it has no address, give a detailed description (including the Ordnance Survey references) (Please read note 2)	
ROMFORD MINI MARKET, 84 SOUTH STREET, ROMFORD, ESSEX. RM1 1RX	
Does a premises licence or club premises certificate have effect in relation to the premises (or any part of the premises)? If so, please enter the licence or certificate number below.	
Premises licence number	009685
Club premises certificate number	
If you intend to use only part of the premises at this address or intend to restrict the area to which this notice applies, please give a description and details below. (Please read note 3)	
Please describe the nature of the premises below. (Please read note 4)	

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CONVENIENCE STORE AND OFF LICENCE
Please describe the nature of the event below. (Please read note 5)
EXTENDED FESTIVE SEASON OPENING

3. The licensable activities	
Please state the licensable activities that you intend to carry on at the premises (please tick all licensable activities you intend to carry on). (Please read note 6)	
The sale by retail of alcohol	<input checked="" type="checkbox"/>
The supply of alcohol by or on behalf of a club to, or to the order of, a member of the club	<input type="checkbox"/>
The provision of regulated entertainment	<input type="checkbox"/>
The provision of late night refreshment	<input type="checkbox"/>
Are you giving a late temporary event notice? (Please read note 7)	<input type="checkbox"/>
Please state the dates on which you intend to use these premises for licensable activities. (Please read note 8)	
FRIDAY 21 ST TO MONDAY 24 TH DECEMBER 2012	
Please state the times during the event period that you propose to carry on licensable activities (please give times in 24 hour clock). (Please read note 9)	
21.30 TO 23.30 DAILY	
Please state the maximum number of people at any one time that you intend to allow to be present at the premises during the times when you intend to carry on licensable activities, including any staff, organisers or performers. (Please read note 10)	40
If the licensable activities will include the supply of alcohol, please state whether the supplies will be for consumption on or off the premises, or both (please tick as appropriate). (Please read note 11)	On the premises only <input type="checkbox"/>
	Off the premises only <input checked="" type="checkbox"/>
	Both <input type="checkbox"/>

4. Personal licence holders (Please read note 12)		
Do you currently hold a valid personal licence? (Please tick)	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
If "Yes" please provide the details of your personal licence below.		
Issuing licensing authority	[REDACTED]	
Licence number	[REDACTED]	
Date of issue	[REDACTED]	
Date of expiry	[REDACTED]	
Any further relevant details		

5. Previous temporary event notices you have given (Please read note 13 and tick the boxes that apply to you)		
Have you previously given a temporary event notice in respect of any premises for events falling in the same calendar year as the event for which you are now giving this temporary event notice?	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
If answering yes, please state the number of temporary event notices (including the number of late temporary event notices, if any) you have given for events in that same calendar year	TWO	
Have you already given a temporary event notice for the same premises in which the event period: a) ends 24 hours or less before; or b) begins 24 hours or less after the event period proposed in this notice?	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>


6. Associates and business colleagues (Please read note 14 and tick the boxes that apply to you)		
Has any associate of yours given a temporary event notice for an event in the same calendar year as the event for which you are now giving a temporary event notice?	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
If answering yes, please state the total number of temporary event notices (including the number of late temporary event notices, if any) your associate(s) have given for events in the same calendar year.		
Has any associate of yours already given a temporary event notice for the same premises in which the event period: a) ends 24 hours or less before; or b) begins 24 hours or less after the event period proposed in this notice?	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
Has any person with whom you are in business carrying on licensable activities given a temporary event notice for an event in the same calendar year as the event for which you are now giving a temporary event notice?	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>

12359

If answering yes, please state the total number of temporary event notices (including the number of late temporary event notices, if any) your business colleague(s) have given for events in the same calendar year.		
Has any person with whom you are in business carrying on licensable activities already given a temporary event notice for the same premises in which the event period: a) ends 24 hours or less before; or b) begins 24 hours or less after the event period proposed in this notice?	Yes	No
	<input type="checkbox"/>	X


7. Checklist (Please read note 15)	
I have: (Please tick the appropriate boxes)	
Sent at least one copy of this notice to the licensing authority for the area in which the premises are situated	X
Sent a copy of this notice to the chief officer of police for the area in which the premises are situated	X
Sent a copy of this notice to the local authority exercising environmental health functions for the area in which the premises are situated	X
If the premises are situated in one or more licensing authority areas, sent at least one copy of this notice to each additional licensing authority	<input type="checkbox"/>
If the premises are situated in one or more police areas, sent a copy of this notice to each additional chief officer of police	<input type="checkbox"/>
If the premises are situated in one or more local authority areas, sent a copy of this notice to each additional local authority exercising environmental health functions	<input type="checkbox"/>
Made or enclosed payment of the fee for the application	X
Signed the declaration in Section 9 below	X

8. Condition (Please read note 16)
It is a condition of this temporary event notice that where the relevant licensable activities described in Section 3 above include the supply of alcohol that all such supplies are made by or under the authority of the premises user.

9. Declarations (Please read note 17)	
The information contained in this form is correct to the best of my knowledge and belief.	
I understand that it is an offence: (i) to knowingly or recklessly make a false statement in or in connection with this temporary event notice and that a person is liable on summary conviction for such an offence to a fine not exceeding level 5 on the standard scale; and (ii) to permit an unauthorised licensable activity to be carried on at any place and that a person is liable on summary conviction for any such offence to a fine not exceeding £20,000, or to imprisonment for a term not exceeding six months, or to both.	
Signature	 AUTHORISED LICENSING CONSULTANT
Date	27/11/12

Name of Person signing	GRAHAM HOPKINS
------------------------	----------------

For completion by the licensing authority

10. Acknowledgement (Please read note 18)	
I acknowledge receipt of this temporary event notice.	
Signature	 COPY
	of the licensing authority
Date	10/12/12
Name of Officer signing	Mr JONES 12359

[Insert name and address of relevant licensing authority and its reference number (optional).]

Temporary Event Notice

Before completing this notice, please read the guidance notes at the end of the notice. If you are completing this notice by hand, please write legibly in block capitals. In all cases, ensure that your answers are inside the boxes and written in black ink or typed. Use additional sheets if necessary. You should keep a copy of the completed notice for your records. You must send at least one copy of this notice to the licensing authority and additional copies must be sent to the chief officer of police and the local authority exercising environmental health functions for the area in which the premises are situated. The licensing authority will give you written acknowledgement of the receipt of the notice.

I, the proposed premises user, hereby give notice under section 100 of the Licensing Act 2003 of my proposal to carry on a temporary activity at the premises described below.

1. The personal details of premises user (Please read note 1)			
1. Your name			
Title	Mr <input checked="" type="checkbox"/> Mrs <input type="checkbox"/> Miss <input type="checkbox"/> Ms <input type="checkbox"/> Other (please state)		
Surname	CHOPRA		
Forenames	GUL		
2. Previous names (Please enter details of any previous names or maiden names, if applicable. Please continue on a separate sheet if necessary)			
Title	Mr <input type="checkbox"/> Mrs <input type="checkbox"/> Miss <input type="checkbox"/> Ms <input type="checkbox"/> Other (please state)		
Surname			
Forenames			
3. Your date of birth	Day	Month	Year
4. Your place of birth			
5. National Insurance Number			
6. Your current address (We will use this address to correspond with you unless you complete the separate correspondence box below)			
[REDACTED ADDRESS]			
Post town		Postcode	
7. Other contact details			
Telephone numbers			
Daytime			
Evening (optional)			
Mobile (optional)			
Fax number (optional)			

E-Mail address (if available)	gtlicensingconsultants@googlemail.com	
8. Alternative address for correspondence (If you complete the details below, we will use this address to correspond with you)		
GT LICENSING CONSULTANTS, 31A MILDMAY ROAD, ROMFORD, ESSEX. RM7 7DA		
Post town ROMFORD	Postcode RM7 7DA	
9. Alternative contact details (if applicable)		
Telephone numbers: Daytime		
Evening (optional)		
Mobile (optional)		
Fax number (optional)		
E-Mail address (if available)		

2. The premises	
Please give the address of the premises where you intend to carry on the licensable activities or, if it has no address, give a detailed description (including the Ordnance Survey references) (Please read note 2)	
ROMFORD MINI MARKET, 84 SOUTH STREET, ROMFORD, ESSEX. RM1 1RX	
Does a premises licence or club premises certificate have effect in relation to the premises (or any part of the premises)? If so, please enter the licence or certificate number below.	
Premises licence number	009685
Club premises certificate number	
If you intend to use only part of the premises at this address or intend to restrict the area to which this notice applies, please give a description and details below. (Please read note 3)	
Please describe the nature of the premises below. (Please read note 4)	

CONVENIENCE STORE AND OFF LICENCE
Please describe the nature of the event below. (Please read note 5)
EXTENDED FESTIVE SEASON OPENING

3. The licensable activities		
Please state the licensable activities that you intend to carry on at the premises (please tick all licensable activities you intend to carry on). (Please read note 6)		
The sale by retail of alcohol	X	
The supply of alcohol by or on behalf of a club to, or to the order of, a member of the club	<input type="checkbox"/>	
The provision of regulated entertainment	<input type="checkbox"/>	
The provision of late night refreshment	<input type="checkbox"/>	
Are you giving a late temporary event notice? (Please read note 7)	NO	
Please state the dates on which you intend to use these premises for licensable activities. (Please read note 8)		
WEDNESDAY 26TH TO THURSDAY 27TH DECEMBER 2012		
Please state the times during the event period that you propose to carry on licensable activities (please give times in 24 hour clock). (Please read note 9)		
21.30 TO 23.30 DAILY		
Please state the maximum number of people at any one time that you intend to allow to be present at the premises during the times when you intend to carry on licensable activities, including any staff, organisers or performers. (Please read note 10)		
40		
If the licensable activities will include the supply of alcohol, please state whether the supplies will be for consumption on or off the premises, or both (please tick as appropriate). (Please read note 11)	On the premises only	<input type="checkbox"/>
	Off the premises only	X
	Both	<input type="checkbox"/>

4. Personal licence holders (Please read note 12)		
Do you currently hold a valid personal licence? (Please tick)	Yes X	No <input type="checkbox"/>
If "Yes" please provide the details of your personal licence below.		
Issuing licensing authority	[REDACTED]	
Licence number	[REDACTED]	
Date of issue	[REDACTED]	
Date of expiry	[REDACTED]	
Any further relevant details		

5. Previous temporary event notices you have given (Please read note 13 and tick the boxes that apply to you)		
Have you previously given a temporary event notice in respect of any premises for events falling in the same calendar year as the event for which you are now giving this temporary event notice?	Yes X	No <input type="checkbox"/>
If answering yes, please state the number of temporary event notices (including the number of late temporary event notices, if any) you have given for events in that same calendar year	FIVE	
Have you already given a temporary event notice for the same premises in which the event period: a) ends 24 hours or less before; or b) begins 24 hours or less after the event period proposed in this notice?	Yes <input type="checkbox"/>	No X

6. Associates and business colleagues (Please read note 14 and tick the boxes that apply to you)		
Has any associate of yours given a temporary event notice for an event in the same calendar year as the event for which you are now giving a temporary event notice?	Yes <input type="checkbox"/>	No X
If answering yes, please state the total number of temporary event notices (including the number of late temporary event notices, if any) your associate(s) have given for events in the same calendar year.		
Has any associate of yours already given a temporary event notice for the same premises in which the event period: a) ends 24 hours or less before; or b) begins 24 hours or less after the event period proposed in this notice?	Yes <input type="checkbox"/>	No X
Has any person with whom you are in business carrying on licensable activities given a temporary event notice for an event in the same calendar year as the event for which you are now giving a temporary event notice?	Yes <input type="checkbox"/>	No X

If answering yes, please state the total number of temporary event notices (including the number of late temporary event notices, if any) your business colleague(s) have given for events in the same calendar year.		
Has any person with whom you are in business carrying on licensable activities already given a temporary event notice for the same premises in which the event period: a) ends 24 hours or less before; or b) begins 24 hours or less after the event period proposed in this notice?	Yes	No
	<input type="checkbox"/>	X


7. Checklist (Please read note 15)	
I have: (Please tick the appropriate boxes)	
Sent at least one copy of this notice to the licensing authority for the area in which the premises are situated	X
Sent a copy of this notice to the chief officer of police for the area in which the premises are situated	X
Sent a copy of this notice to the local authority exercising environmental health functions for the area in which the premises are situated	X
If the premises are situated in one or more licensing authority areas, sent at least one copy of this notice to each additional licensing authority	<input type="checkbox"/>
If the premises are situated in one or more police areas, sent a copy of this notice to each additional chief officer of police	<input type="checkbox"/>
If the premises are situated in one or more local authority areas, sent a copy of this notice to each additional local authority exercising environmental health functions	<input type="checkbox"/>
Made or enclosed payment of the fee for the application	X
Signed the declaration in Section 9 below	X

8. Condition (Please read note 16)
It is a condition of this temporary event notice that where the relevant licensable activities described in Section 3 above include the supply of alcohol that all such supplies are made by or under the authority of the premises user.

9. Declarations (Please read note 17)	
The information contained in this form is correct to the best of my knowledge and belief.	
I understand that it is an offence: (i) to knowingly or recklessly make a false statement in or in connection with this temporary event notice and that a person is liable on summary conviction for such an offence to a fine not exceeding level 5 on the standard scale; and (ii) to permit an unauthorised licensable activity to be carried on at any place and that a person is liable on summary conviction for any such offence to a fine not exceeding £20,000, or to imprisonment for a term not exceeding six months, or to both.	
Signature	AUTHORISED LICENSING CONSULTANT
Date	6/12/12

Name of Person signing	GRAHAM HOPKINS
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For completion by the licensing authority

10. Acknowledgement (Please read note 18)	
I acknowledge receipt of this temporary event notice.	
Signature	 COPY
	On behalf of the licensing authority
Date	7/12/12
Name of Officer signing	Paul Campbell

12360

[Insert name and address of relevant licensing authority and its reference number (optional).]

Temporary Event Notice

Before completing this notice, please read the guidance notes at the end of the notice. If you are completing this notice by hand, please write legibly in block capitals. In all cases, ensure that your answers are inside the boxes and written in black ink or typed. Use additional sheets if necessary. You should keep a copy of the completed notice for your records. You must send at least one copy of this notice to the licensing authority and additional copies must be sent to the chief officer of police and the local authority exercising environmental health functions for the area in which the premises are situated. The licensing authority will give you written acknowledgement of the receipt of the notice.

I, the proposed premises user, hereby give notice under section 100 of the Licensing Act 2003 of my proposal to carry on a temporary activity at the premises described below.

1. The personal details of premises user (Please read note 1)			
1. Your name			
Title	Mr <input checked="" type="checkbox"/> Mrs <input type="checkbox"/> Miss <input type="checkbox"/> Ms <input type="checkbox"/> Other (please state)		
Surname	CHOPRA		
Forenames	GUL		
2. Previous names (Please enter details of any previous names or maiden names, if applicable. Please continue on a separate sheet if necessary)			
Title	Mr <input type="checkbox"/> Mrs <input type="checkbox"/> Miss <input type="checkbox"/> Ms <input type="checkbox"/> Other (please state)		
Surname			
Forenames			
3. Your date of birth	Day	Month	Year
4. Your place of birth	[REDACTED]		
5. National Insurance Number	[REDACTED]		
6. Your current address (We will use this address to correspond with you unless you complete the separate correspondence box below)			
[REDACTED] [REDACTED], [REDACTED] [REDACTED]. [REDACTED]			
Post town [REDACTED]		Postcode [REDACTED]	
7. Other contact details			
Telephone numbers			
Daytime			
Evening (optional)			
Mobile (optional)			
Fax number (optional)			

E-Mail address (if available)	gtlicensingconsultants@googlemail.com	
8. Alternative address for correspondence (If you complete the details below, we will use this address to correspond with you)		
GT LICENSING CONSULTANTS, 31A MILDMAY ROAD, ROMFORD, ESSEX. RM7 7DA		
Post town ROMFORD	Postcode RM7 7DA	
9. Alternative contact details (if applicable)		
Telephone numbers: Daytime		
Evening (optional)		
Mobile (optional)		
Fax number (optional)		
E-Mail address (if available)		

2. The premises	
Please give the address of the premises where you intend to carry on the licensable activities or, if it has no address, give a detailed description (including the Ordnance Survey references) (Please read note 2)	
ROMFORD MINI MARKET, 84 SOUTH STREET, ROMFORD, ESSEX. RM1 1RX	
Does a premises licence or club premises certificate have effect in relation to the premises (or any part of the premises)? If so, please enter the licence or certificate number below.	
Premises licence number	009685
Club premises certificate number	
If you intend to use only part of the premises at this address or intend to restrict the area to which this notice applies, please give a description and details below. (Please read note 3)	
Please describe the nature of the premises below. (Please read note 4)	

12360

CONVENIENCE STORE AND OFF LICENCE
Please describe the nature of the event below. (Please read note 5)
EXTENDED FESTIVE SEASON OPENING


3. The licensable activities		
Please state the licensable activities that you intend to carry on at the premises (please tick all licensable activities you intend to carry on). (Please read note 6)		
The sale by retail of alcohol	<input checked="" type="checkbox"/>	
The supply of alcohol by or on behalf of a club to, or to the order of, a member of the club	<input type="checkbox"/>	
The provision of regulated entertainment	<input type="checkbox"/>	
The provision of late night refreshment	<input type="checkbox"/>	
Are you giving a late temporary event notice? (Please read note 7)	<input type="checkbox"/>	
Please state the dates on which you intend to use these premises for licensable activities. (Please read note 8)		
SATURDAY 29TH TO MONDAY 31ST DECEMBER 2012		
Please state the times during the event period that you propose to carry on licensable activities (please give times in 24 hour clock). (Please read note 9)		
21.30 TO 23.30 DAILY		
Please state the maximum number of people at any one time that you intend to allow to be present at the premises during the times when you intend to carry on licensable activities, including any staff, organisers or performers. (Please read note 10)		
40		
If the licensable activities will include the supply of alcohol, please state whether the supplies will be for consumption on or off the premises, or both (please tick as appropriate). (Please read note 11)	On the premises only	<input type="checkbox"/>
	Off the premises only	<input checked="" type="checkbox"/>
	Both	<input type="checkbox"/>

12360

If answering yes, please state the total number of temporary event notices (including the number of late temporary event notices, if any) your business colleague(s) have given for events in the same calendar year.		
Has any person with whom you are in business carrying on licensable activities already given a temporary event notice for the same premises in which the event period: a) ends 24 hours or less before; or b) begins 24 hours or less after the event period proposed in this notice?	Yes	No
	<input type="checkbox"/>	X


7. Checklist (Please read note 15)	
I have: (Please tick the appropriate boxes)	
Sent at least one copy of this notice to the licensing authority for the area in which the premises are situated	X
Sent a copy of this notice to the chief officer of police for the area in which the premises are situated	X
Sent a copy of this notice to the local authority exercising environmental health functions for the area in which the premises are situated	X
If the premises are situated in one or more licensing authority areas, sent at least one copy of this notice to each additional licensing authority	<input type="checkbox"/>
If the premises are situated in one or more police areas, sent a copy of this notice to each additional chief officer of police	<input type="checkbox"/>
If the premises are situated in one or more local authority areas, sent a copy of this notice to each additional local authority exercising environmental health functions	<input type="checkbox"/>
Made or enclosed payment of the fee for the application	X
Signed the declaration in Section 9 below	X

8. Condition (Please read note 16)
It is a condition of this temporary event notice that where the relevant licensable activities described in Section 3 above include the supply of alcohol that all such supplies are made by or under the authority of the premises user.

9. Declarations (Please read note 17)	
The information contained in this form is correct to the best of my knowledge and belief.	
I understand that it is an offence: (i) to knowingly or recklessly make a false statement in or in connection with this temporary event notice and that a person is liable on summary conviction for such an offence to a fine not exceeding level 5 on the standard scale; and (ii) to permit an unauthorised licensable activity to be carried on at any place and that a person is liable on summary conviction for any such offence to a fine not exceeding £20,000, or to imprisonment for a term not exceeding six months, or to both.	
Signature	 AUTHORISED LICENSING CONSULTANT
Date	27/11/12

Name of Person signing	GRAHAM HOPKINS
------------------------	----------------

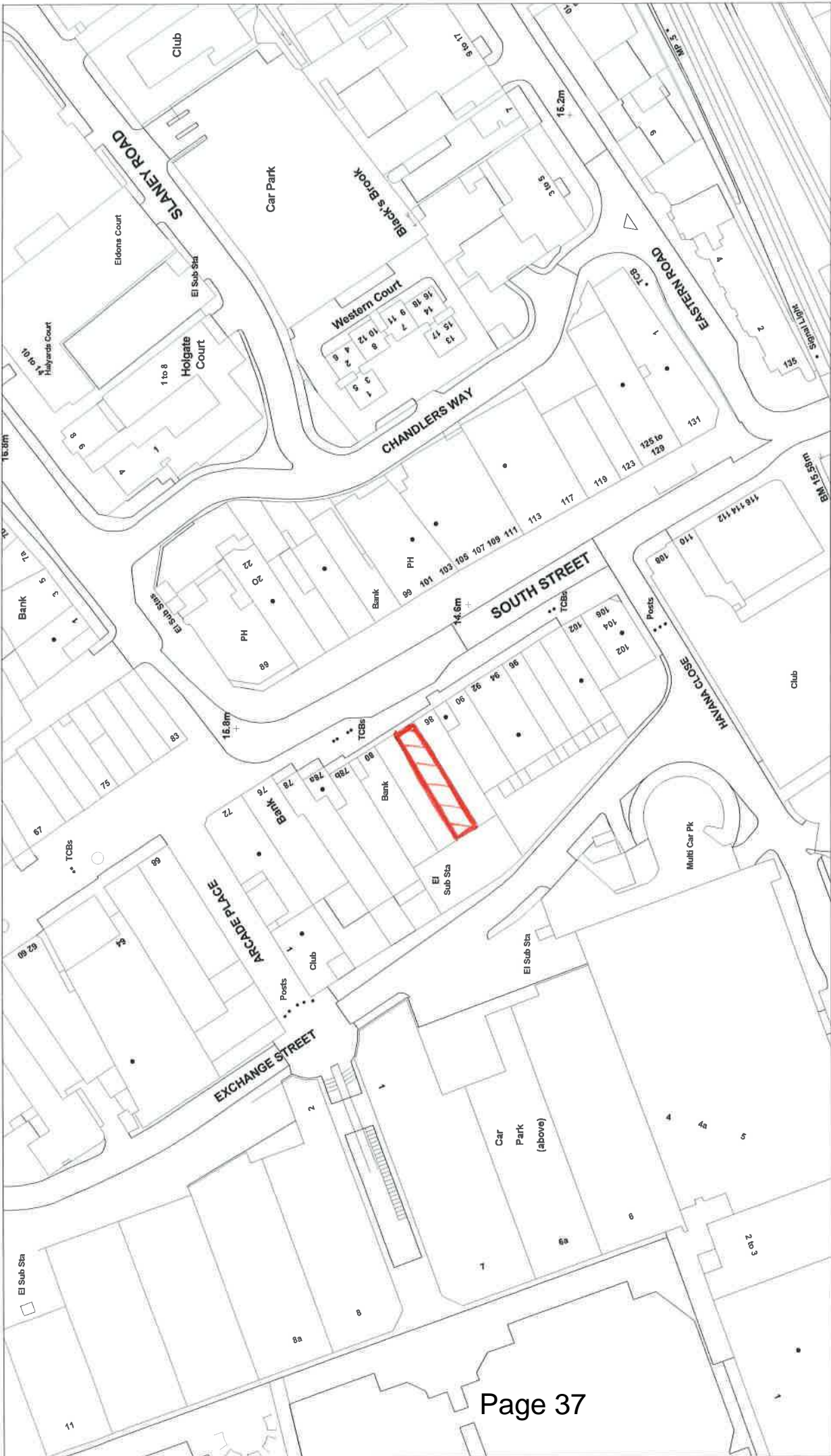
For completion by the licensing authority

10. Acknowledgement (Please read note 18)	
I acknowledge receipt of this temporary event notice.	
Signature	 On behalf of the licensing authority
Date	10/12/12
Name of Officer signing	Mr JONES 12360

COPY

Licensing Sub-Committee

Appendix 2 - Map of local area



Scale @ A4
1:1250

Scale
0 10 20 30 40 50 m

Map Reference: TQ5188NW
Date: 11/12/2012

Romford Mini Market

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nlpg
The National Land & Property Gazetteer

NSG
NATIONAL STREET GAZETTEER

Ordnance Survey
Licensed Partner

London Borough of Havering
Town Hall, Main Road
Romford, RM1 3BD
Tel: 01708 434343

Havering
LONDON BOROUGH



Appendix 3 – Responsible Authority Representation



**Licensing Authority
London borough of Havering
Mercury House, Mercury Gardens
Romford
RM1 3SL**

PC 118 KD David Fern
Romford Police Station
19 Main Road
Romford,
Essex
RM1 3BJ

CC ROMFORD MINI MARKET

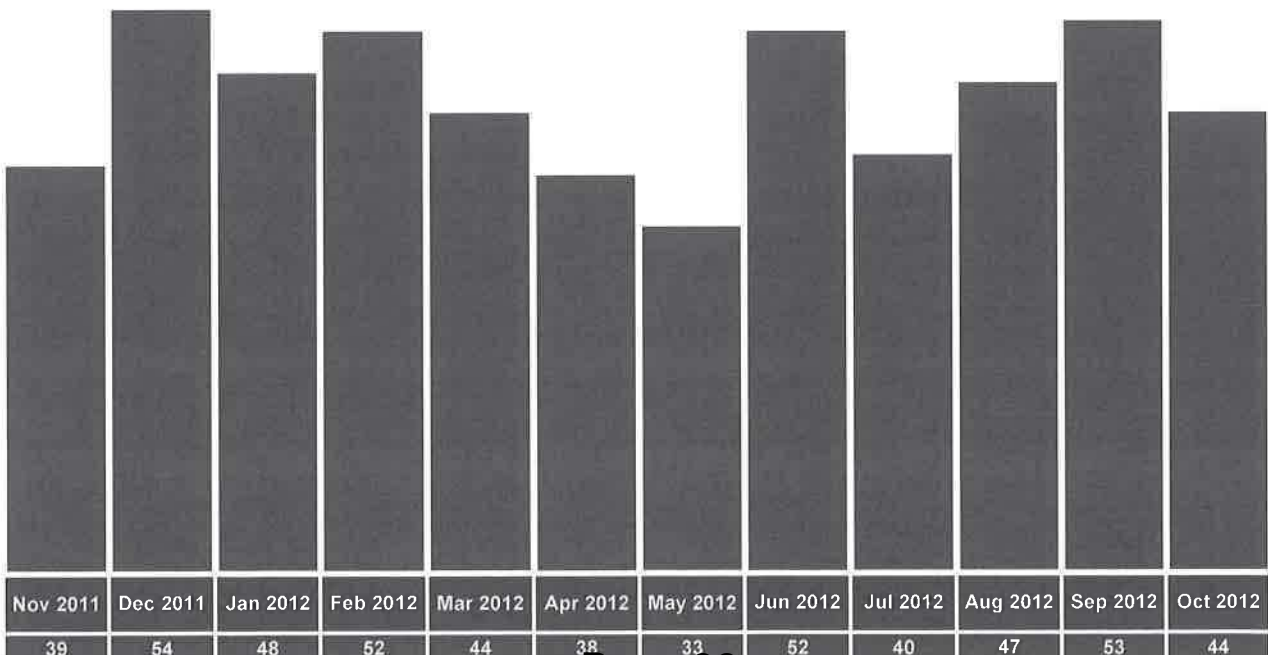
Telephone: 01708 432781
Email:
David-
anthony.fern@met.police.uk
Date:10th December 2012

Police wish to make representation against the three temporary event notices received for Romford Mini Market, 84 South Street, RM1.

- 21st - 24th December 2012
- 26th - 27th December 2012
- 29th - 31st December 2012

The police believed that the granting of additional hours during such times requested 2130 - 2330 hours would have a negative impact on the licensing objective, Prevention of crime and disorder along with public nuisance.

The hours requested will lead to cumulative impact in an area already identified as being under stress. This will simply encourage patrons to buy cheap alcohol and consume it in the streets within the designated no drinking zone. Alcohol fuelled crime and disorder is higher in the month of December historically. I have enclosed the crime data from last year, which clearly shows violence against the person in December resulted in 54 such incidents. The highest month so far, this relates to assaults alone.



I would suggest that the majority of these assaults involved alcohol. GBH and ABH data attached please note the peak of times falls within the requested hours.

It is anticipated that this period requested for additional hours will be predominately busy in the night time economy of Romford, mainly due to the Christmas holiday period and many being off work. I would suggest that this application is purely profit driven with no consideration for the cumulative impact within the zone.

Bars and clubs within the town centre often get the blamed for alcohol fuelled violence, despite employing door staff and having stricter control measures. Off licences have very little responsibility beyond the point of sale.

Below is some of the text from a recent complaint made by the manager of a pub in South Street, RM1.

This afternoon at approximately 12.30pm I used the pubwatch radio to contact "mercury" and request police assistance. We had 3 male customers who were clearly intoxicated, sitting outside the front of the pub shouting abuse at passers by and at my staff and customers, I went out to them and they started to verbally abuse me, I'm not talking just petty name calling, they were extremely verbally abusive and I personally felt very threatened.

I asked my staff who had served them as they were clearly drunk, after I checked the CCTV I found they had been across the road and bought alcohol from the newsagents and were sitting, drinking it in our smoking area. I asked them to leave however they carried on with the abuse so at this point I called mercury for some assistance.

There is evidence to suggest that off licences contribute to the difficulties in the town centre, all alcohol confiscations made which are daily are a direct result off licences, who sell and then the alcohol is consumed in the streets.

Police believe that granting additional hours will lead to pre loading of patrons in the night time economy; it is not families do their family shop at such hours. This will lead to more alcohol fuelled violence both on and off premises, rise in assaults and public nuisance.

There are very few off licences in the strip of South Street open until such hours. This operator applied additional hours in January this year, at the hearing the applicant reduce his hours to close at 2130 instead of 2300 hours. This operator is well aware of the problems within the town centre.

The applicant has also been of interest to the police recently on 19th September 2012 for selling alleged counterfeit alcohol, along with non duty paid cigarettes. This matter was referred to customs and excise for a full investigation. Police feel that the applicant has failed to promote the licensing act under the prevention of crime aspect. Police hold intelligence reports on the selling of non duty paid cigarettes

The Metropolitan Police ask the committee to refuse the application for the extension of hours during the dates requested.

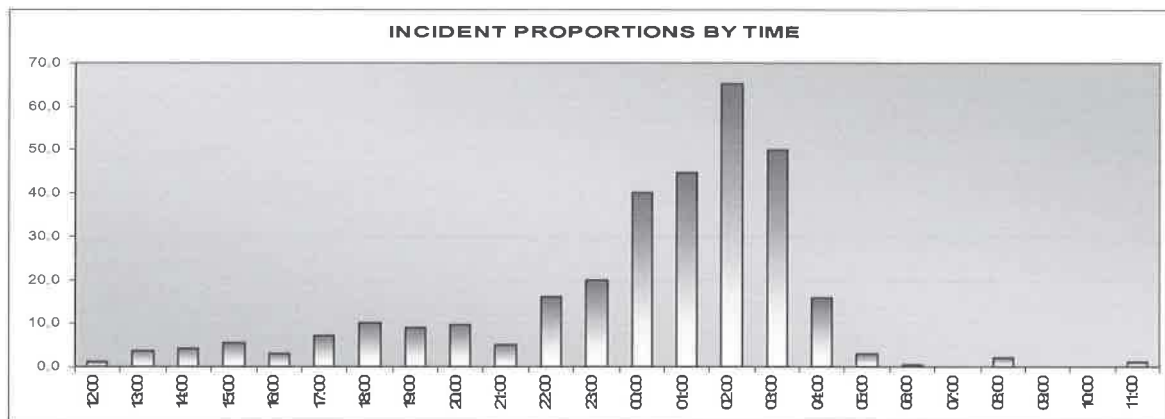
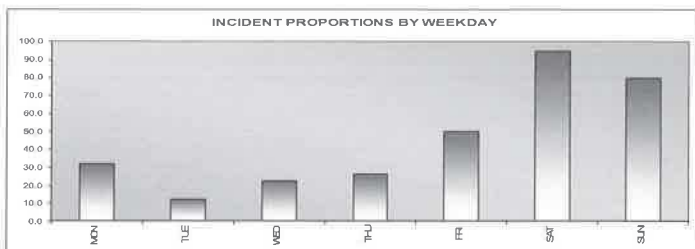
If I can be of any further assistance in this matter please do not hesitate to contact me in the licensing office.

Yours sincerely

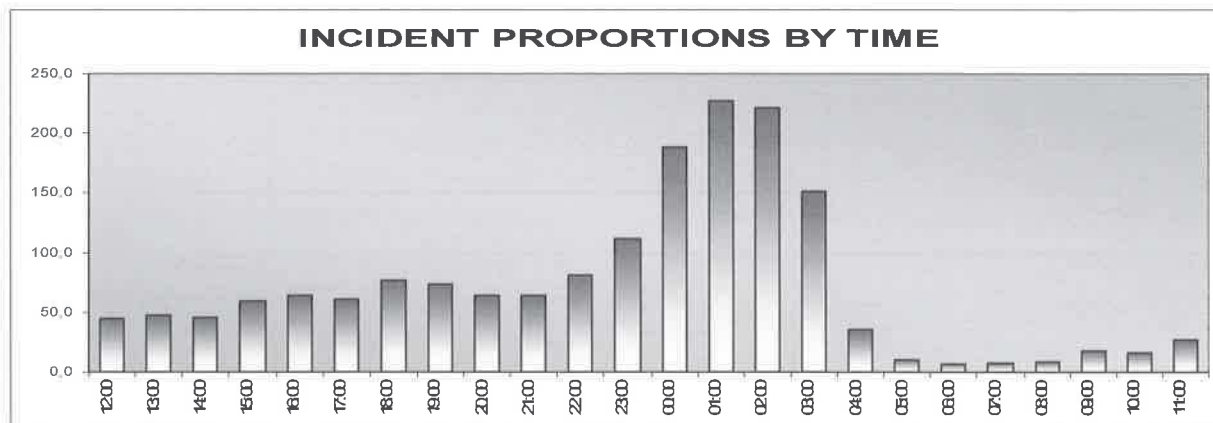
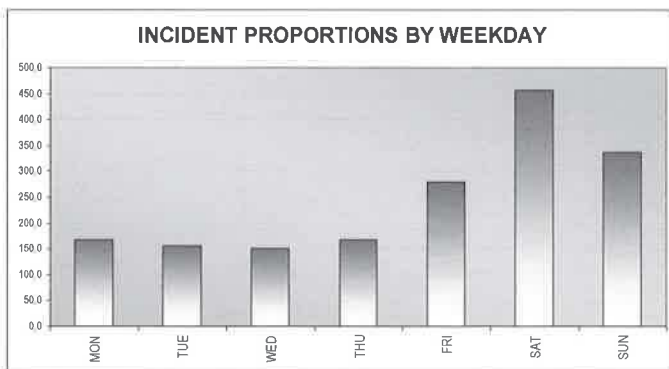
PC David Fern
Metropolitan Police - Havering Licensing officer.

FIVE YEAR DATA Current 01/01/2012

Temporal analysis of GBH offences shows that the peak time for offences is between the hours of 2200-0400 with 79.5% of offences within this time period.



Temporal analysis of ABH shows that the peak time for offences is overnight 2200-0400 with 59.4% of offences during his time period.



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